

AIFC Academy of Law Guidance for guests



DEAR GUESTS,
THIS GUIDANCE WAS DEVELOPED FOR YOUR CONVENIENCE
AND AIMS TO FACILITATE YOUR PARTICIPATION TO THE EVENT.





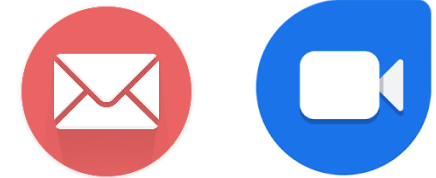
Before the event

1 step. Please register Your attendance using the link or QR code

(e.g. <http://tiny.cc/AoLJuly2020> or)



2 step. Afterwards You will receive a mail from the AIFC Academy of Law (academyoflaw@aifc.kz) with the info and Zoom link.



3 step. Please use the webinar-link in Zoom to join.

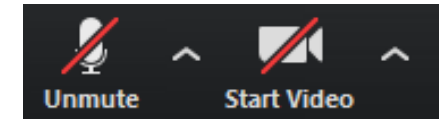
For your convenience, you can join 5-10 minutes before the webinar starts, to check your technical equipment and web-connection.



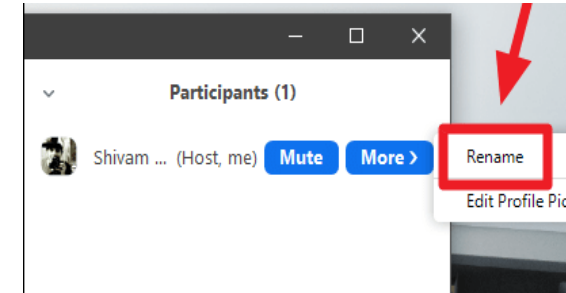


At the event day

- Turn off your mic and camera during the webinar (by pushing the button in the lower-left corner of your screen)

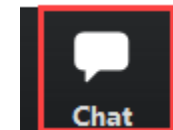


- Write your full name upon joining (e.g., John Johnson)



- During the Q&A:

- 1) You can send your questions via Chat (by pressing the button in the center of Zoom toolbar and write your question in chat box)
- 2) If you want to speak press “Raise Hand” function, then administrator will give you an access to unmute your mic.
- 3) All questions can not be covered because of the time limit. We will get back through email (academyoflaw@aifc.kz)





After the event

- With the speaker's consent, the organizers will share the slides and other materials from the event to participants;
- The AIFC Academy of Law team will send a survey to participants and be pleased to hear your feedback;
- With the speaker's consent, video from the event will post in the AIFC Academy of Law YouTube channel.

